



ELTE

FACULTY OF  
HUMANITIES

# Useful information for the start of your semester

Tekla Gaál

Head, Department of International Affairs

Orientation week, 2 September 2024

## WE WILL SEE...

- Introduction of the Department of International Affairs & practical information

**From 13.00:** Sharing useful information on the semester, studies, etc. separated by study programmes

1. For Full time BA and MA students (self-paying and Stipendium Hungaricum)
2. For Erasmus and other guest students
3. For English Foundation students

**From 16.00:** Campus tour, meeting point in front of building A



## Further programmes of the Orientation week

- ✓ Programme introductions by departments and institutes
- ✓ Introducing our Neptun study system
- ✓ Ice-breaking games for full-time and Erasmus students
- ✓ ELTE central Orientation Week programmes
- ✓ ESN programmes: Budapest city tour, scavenger hunt, pub events, welcome party, etc. – [esn.elte.hu](https://esn.elte.hu)

Full programme: [welcome-to-our-new-students](#)

<https://www.btk.elte.hu/orientation-week>



## Personal registration at the Department of International Affairs and personal orientation

- ✓ For Stipendium Hungaricum and self paying BA and MA full time and guest students
- ✓ For Erasmus and other quest students
- ✓ For English Foundation students

Check the possibilites at our homepage

Ask for appointment: <https://kronosz.elte.hu/>  
Foundation students: Write to [foundation@btk.elte.hu](mailto:foundation@btk.elte.hu) to book an appointment

Come to your coordinator and register!



## EDUCATION AND TEACHING ARRANGEMENT



The University starts the autumn semester 2024/25 in-person education



In the meantime, we recommend that students get equipped with the necessary technology for online learning, such as fast and reliable internet and a laptop computer.



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## WHERE TO GET UPDATED INFORMATION...?

Our homepage

- [btk.elte.hu](http://btk.elte.hu)
- [btk.elte.hu/welcome-to-our-new-students](http://btk.elte.hu/welcome-to-our-new-students)

ORIENTATION WEEK

Always read carefully the Neptun e-mails



# WHERE TO GET UPDATED INFORMATION...?

## USEFUL TO READ

- ELTE central Orientation Week
- Visa & residence permit issues
- What if I arrive late?
- Academic Calendar
- Practical Matters
- ELTE Accommodation service
- Counselling Services
- Student ID, student card
- ELTE email, IIG, WI-FI support
- Faculty of Humanities Information Booklet
- ELTE Information Guide for International Students
- ELTE university life
- Guides for Neptun and studies
- Neptun tutorial film
- Faculty libraries
- ELTE Disability Center
- Medical assistance
- Building and room maps of the Trefort garden campus



## WHERE TO GET UPDATED INFORMATION...?

- Contact us! Your coordinators at the Department of International Affairs
- For Erasmus students
- Information about the enrolment process (Only for full-time BA/MA students)
- Do you need a student mentor?
- How to pick up my residence permit?
- Presentations of the Orientation Week 2024/25/1 (from 3. September 2024)



## Department of International Affairs

### STAFF AND CONTACT INFORMATION

H-1088 Budapest, Múzeum krt. 4/A

Rooms: Ground floor 30, 31, 44, 45

Phone number: +36-1-411-6500

- English and Hungarian Foundation Programmes: [foundation@btk.elte.hu](mailto:foundation@btk.elte.hu)
- Self-paying BA and MA and self-paying guest students: [iso@btk.elte.hu](mailto:iso@btk.elte.hu)
- Stipendium Hungaricum and Diaspora students: [stipendiumhungaricum@btk.elte.hu](mailto:stipendiumhungaricum@btk.elte.hu)
- Mobility and exchange programmes: [incoming@btk.elte.hu](mailto:incoming@btk.elte.hu), [outgoing@btk.elte.hu](mailto:outgoing@btk.elte.hu)
- Admission and financial issues

Always contact first your coordinator



## Department of International Affairs

Monday: 13.00-16.00  
Tuesday: no office hours  
Wednesday: 9.00-12.00,13.00-16.00  
Thursday: no office hours  
Friday: no office hours

BOOK A TIME SLOT!  
[kronosz.elte.hu](http://kronosz.elte.hu)



## Department of International Affairs: ERASMUS AND OTHER EXCHANGE STUDENTS

### **Sándor BALACI (Mr)**

Senior International Coordinator  
Mobility and exchange programmes  
H-1088 Budapest, Múzeum krt. 4/A, Groundfloor 44  
Phone: +36-1-411-6500 / 5493  
Email: [mobility@btk.elte.hu](mailto:mobility@btk.elte.hu)

### **Dr. Lilla GILIÁN (Ms)**

Erasmus Student Mobility and Campus Mundi  
Coordinator (incoming and outgoing)  
H-1088 Budapest, Múzeum krt. 4/A, Groundfloor 44  
Phone: +36-1-411-6500 / 5012  
E-mail: [incoming@btk.elte.hu](mailto:incoming@btk.elte.hu), [outgoing@btk.elte.hu](mailto:outgoing@btk.elte.hu)



**Dr. Attila STARCEVIC (Mr)**

H-1088 Budapest, Múzeum krt. 4/A, Groundfloor 31

Phone: +36-1-411-6500 / 2268

E-mail: [foundation@btk.elte.hu](mailto:foundation@btk.elte.hu)

**Dóra SZABÓ (Ms)**

H-1088 Budapest, Múzeum krt. 4/A, Groundfloor 31

Phone: +36-1-411-6500 / 5496

E-mail: [foundation@btk.elte.hu](mailto:foundation@btk.elte.hu)

Department of International Affairs: Stipendium Hungaricum, Diaspora, self paying full time and guest students

**Dóra GIMES (Ms)**

Self-paying guest students

H-1088 Budapest, Múzeum krt. 4/A, Groundfloor 45

Phone: +36-1-411-6500 / 5485

E-mail: iso@btk.elte.hu

**Rezső JARMALOV (Mr)**

Stipendium Hungaricum and Diaspora students

H-1088 Budapest, Múzeum krt. 4/A, Groundfloor 45

Phone: +36-1-411-6500 / 5050

E-mail: stipendiumhungaricum@btk.elte.hu



## Department of International Affairs: FINANCIAL AND VISA ISSUES, ADMISSION

### **Katalin CSIKÓ (Ms)**

H-1088 Budapest, Múzeum krt. 4/A, Groundfloor 30

Phone: +36-1-411-6500 / 2297

E-mail: [international-finances@btk.elte.hu](mailto:international-finances@btk.elte.hu)@btk.elte.hu

### **Bea SUSÁNSZKY (Ms)**

H-1088 Budapest, Múzeum krt. 4/A, Groundfloor 30

Phone: +36-1-411-6500 / 2265

E-mail: [admission@btk.elte.hu](mailto:admission@btk.elte.hu)



## OUR SERVICES

to serve all incoming and currently enrolled international students

we give information on application, finances and enrolment to prospective students

we handle new applications and register student

we advise applicants about visa issues and immigration-related services and connect them with the local authorities

we advise organizing your academic year

providing updated information about university issues

dealing with matters related to courses, exams

helping with the class schedules for each semester

keeping contact with teachers, administration and university authorities





**ACADEMIC CALENDER FOR BA/MA, ERASMUS AND GUEST STUDENTS**

<https://btk.elte.hu/academic-calendar>

[ACADEMIC CALENDER FOR ENGLISH FOUNDATION STUDENTS](#)



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OUR SERVICES: HELP -- <https://www.btk.elte.hu/en/>

● Programme aimed at promoting student effectiveness

● Learning support

● Individual counselling

● Coaching



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## OUR SERVICES: Counselling services

### COACHING AND COUNSELLING

Individual counselling

Group coaching

Hanna M. SZILI, [help\\_coaching@btk.elte.hu](mailto:help_coaching@btk.elte.hu)

<https://www.btk.elte.hu/counselling-services>



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## OUR SERVICES: Hungarian language and cultural courses

- Eötvös Loránd University offers Hungarian language and culture courses throughout the whole year
- All levels from complete beginner (A1) to proficiency levels (C2)
- Language teachers of the courses are the best professionals of the field, ELTE graduates of the Department of Hungarian as a Foreign Language

<https://btk.elte.hu/hungarian-language-courses>



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## Making the Uni Move: ELTE SPORT CLUB (BEAC)

Eötvös Loránd University offers students:

- Sport courses for credits
- Trainings organized
- Plenty of sport venues and events
- ELTE Sport week 2024
- Find all information [HERE](#)



**BioTechUSA™ AND VIVA VITAMIN WATER PRESENTS**

**ELTE SPORTS WEEK**

**9-13<sup>TH</sup> OF SEPTEMBER 2024.**

BEAC -1898-

VENUM



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## EENJOY ELTE

- Join the EENJOY platform and discover the exciting life of ELTE
- Creative challenges, tasks, and amazing gifts await you
- <https://eenjoy.elte.hu/>
- and follow us on Instagram – @eenjoy\_elte!: [https://www.instagram.com/eenjoy\\_elte/](https://www.instagram.com/eenjoy_elte/)
- It's not just an online platform, EENJOY is designed for your university journey, to help you make the most of your ELTE years!
- Track your progress, get feedback on your performance and potential, while broadening your social network and community impact!



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## OUR SERVICES: Faculty Disability Coordinator

- The University's Disability Center is providing direct and indirect services to any ELTE citizens, including the international students and staff
- Any international students with a disability should register via faculty disability coordinator
- professional support will be provided

[specialis@btk.elte.hu](mailto:specialis@btk.elte.hu)

<https://www.elte.hu/en/equal>



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## NEXT STEPS...

- ✓ Registration and enrolment
- ✓ Placement tests for Foundation students
- ✓ Neptun training for Erasmus and guest students
- ✓ Course registration
- ✓ Visiting classes
- ✓ Visiting faculty and university programmes



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Have a nice semester! 😊

[btk.elte.hu/en](http://btk.elte.hu/en)

[facebook/eltebtkbudapest](https://facebook.com/eltebtkbudapest)

[instagram/elte\\_btk](https://instagram.com/elte_btk)